

Job Profile

Job Title	Handyperson		
Job Reference No.	HOMEJD1232	Date of issue:	April 2026

The job in a **nutshell...**

You'll provide a high-quality service to keep Home Group buildings and grounds well maintained and in good order for our customers, colleagues and visitors.

What **success** will look like...

Minor repairs and maintenance works are completed in a reasonable timeframe. This could include doors, shelving, locks, hinges, toilet seats, tap washers, holes in walls and any other minor works.

Minor internal decoration is completed where deemed appropriate by our re-let assessments for void properties.

Any defects are made safe swiftly pending emergency repairs, for example, boarding up windows or addressing any trip hazards.

Outdoors areas are kept clean, tidy and presentable at all times. This includes cutting the grass, removing rubbish, basic gardening and well-maintained fencing.

All tasks are completed in a safe manner in compliance with our Health and Safety Policy, supporting policy compliance notes and appropriate risk assessments.

Your mandatory and role-specific learning is completed and maintained in a timely manner.

You'll already have these **brilliant** skills, qualifications and knowledge...

Transferable Skills.	Technical qualifications, experience and knowledge.
We are intuitively collaborative • Work with others as part of one Home Group. • Be open, respectful and value different opinions and ways of working.	General maintenance skills • Experience of carrying out minor repairs and maintenance across buildings • Practical skills in carpentry, basic plumbing and internal decoration

OFFICIAL

	• Ability to complete small works such as shelving, curtain rails and fencing
We are self-starters • Be well organised. • Be proactive. • Strive to get it right first time.	Grounds and external upkeep • Experience of maintaining outdoor areas to a good standard • Skills in grass cutting, basic gardening and keeping areas clean and tidy • Ability to spot and address hazards in external spaces
We get where our customers are in their lives • Listening to customers and understanding their needs. • Understand how your role makes a difference to our customers.	Safe working knowledge • Knowledge of manual handling, COSHH and RIDDOR • Experience of working safely in line with risk assessments • Understanding how to make defects safe while awaiting further repairs

We'd also love you to have, or be **brilliant** at... (but don't worry if not)

Experience working in an office or residential setting.

We're all **accountable** for...

Health and Safety of our ourselves and others; put simply this includes taking the time to complete all learning, understanding your role-specific responsibilities, working with reasonable care and taking steps to address and report problems related to Health and Safety.

Taking a proactive approach to your learning and development to be the best you can be. This includes understanding and keeping up to date with all our relevant policies and processes as well as taking advantage of all the learning opportunities and resources available to you ... they're there for a reason but don't worry, we'll help keep you informed along the way.

Promoting equality, diversity and inclusion as a top priority at Home Group; leading by example in your actions and demonstrating our Brilliant People behaviours.

Keeping things compliant! You'll have role-specific and organisational goals but it's important you take these seriously and keep people and information secure and safe within the scope of doing your bit here at Home Group.

Comfortable operating in a modern digital workplace, including using digital tools to work collaboratively and productively.

Other **important** stuff...

Budget Holder	No	Budget value up to £	0
Manages People	No	# of direct reports circa	0
Travel	Occasional	Driving Essential	Yes
DBS	Enhanced with barring		

